

Agenda Item Submission Form

Agenda Item Submission forms must be submitted by the end of business 15 days prior to the Board of Directors meeting. Cal South will notify you upon placement of your agenda item.



Agenda Item

Item Type

Time Requested (minutes)

Presented By

Sponsored By

Contact E-mail

Contact Phone

Submission Date

Summary:

Introduction and Purpose:

Discussion:

Desired Outcome:

FOR OFFICE USE ONLY

Agenda Item #: _____ Meeting Date: _____

Time Allotted: _____ Time Specific: _____ Authorization: _____

Please feel free to contact Jennifer Short at jshort@calsouth.com with questions regarding agenda item submission.